



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

**Executive Committee Meeting
Thursday, February 8, 2018
8:15 A.M.**

CareerSource South Florida Headquarters
7300 Corporate Center Drive
Conference Room 2
Miami, FL 33126

AGENDA

1. Call to Order and Introductions
2. Approval Meeting Minutes
 - A. November 16, 2017
3. Information – Department of Labor Employment and Training Administration / Atlanta Region -- Urban Strategies Initiative
4. Information – Performance Monitoring for CareerSource South Florida Operated Centers
5. Recommendation as to Approval to Allocate Funds to Miami-Dade County for the Summer Youth Internship Program
6. Recommendation as to Approval to Accept and Allocate National Emergency Grant Funds for Hurricane Maria

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"Members of the public shall be given a reasonable opportunity to be heard on a specific agenda item, but must register with the agenda clerk prior to being heard."



SFWIB EXECUTIVE COMMITTEE

DATE: February 8, 2018

AGENDA ITEM NUMBER: 2A

MEETING MINUTES

November 16, 2017 at 8:15 A.M

CareerSource South Florida Headquarters

7300 Corporate Center Drive, Conference Room 2

Miami, FL 33126

EXECUTIVE COMMITTEE MEMBERS IN ATTENDANCE	EXECUTIVE COMMITTEE MEMBERS NOT IN ATTENDANCE	AUDIENCE:
<ol style="list-style-type: none"> 1. Bridges, Jeff, <i>Chairman</i> 2. Perez, Andy, <i>Vice-Chairman</i> 3. Garza, Maria 4. Ferradaz, Gilda 	<ol style="list-style-type: none"> 5. del Valle, Juan Carlos 6. Gibson, Charles ***** <p>SFWIB STAFF</p> <p>Beasley, Rick Almonte, Ivan Alonso, Gus Gilbert, David Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p>	<p>Lopez, Sonia – <i>Cuban American National Council, Inc.</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Silva, Velkis – <i>UMOS</i></p>

Agenda items are displayed in the order they were discussed. **Note: misplaced recording; minutes based solely on notes taken.**

1. Call to Order and Introductions

Chairman Jeff Bridges called the meeting to order at 8:36am, asked all those present introduce themselves. Quorum achieved.

3. Information – TechHire Summer Boot Camps Update

Chairman Bridges introduced the item and Executive Director Rick Beasley presented Youth Programs Manager Tomara Graham who provided further updates.

Vice-Chairman Perez inquired about participants that wouldn't be interested in taking the exam. Mr. Beasley and Ms. Graham further explained.

Ms. Garza asked whether if certifications and exams would be required and Ms. Graham responded, "Yes."

Ms. Garza later commended Ms. Graham for her great work in managing the youth programs unit.

4. Information – National Emergency Grant (NEG) Update

Chairman Bridges introduced the item and Mr. Beasley presented. Adult Programs Manager David Gilbert further discussed.

Chairman Bridges inquired about the number of positions approved and/ affiliated. Both Mr. Beasley and Mr. Gilbert further explained.

There was continued discussion.

[Quorum verified]

2. Approval of August 10, 2017 and October 12, 2017

Vice-Chairman Perez moved the approval of August 10, 2017 and October 12, 2017 meeting minutes. Motion seconded by Ms. Maria Garza; Motion Passed Unanimously

5. Recommendation as to Approval of SFWIB to Provide Direct Employment and Training Services

Chairman Bridges introduced the item and Mr. Beasley presented.

Vice-Chairman Perez requested clarification on the termination of Cuban American National Council's (CNC) contract. Mr. Beasley explained.

Chairman Bridges inquired about a timeline for temporary direct services. Mr. Beasley explained.

The Council inquired about the number of centers that would be noncontract providing temporary direct services. Mr. Beasley responded, two.

There was continued discussion regarding temporary direct services, rejection of letter, cost reimbursements, and legal issues.

Ms. Ferradaz inquired about the potential impact with regards to employment of center staff. Mr. Beasley further explained.

Vice-Chairman Perez asked whether there would be enough funding in the current budget to hire additional management staff. Mr. Beasley explained.

There was continued discussion.

Vice-Chairman Perez asked “who would police the police?” Mr. Beasley explained.

There was lengthy discussion.

Ms. Ferradaz inquired about an emergency procurement.

Chairman Bridges inquired about the state’s approval and its processes for this Local Workforce Development Board to provide direct services. Ms. Ferradaz explained that it’s contingent to the State of Florida’s approval. Mr. Beasley explained the approval processes.

Ms. Gilda Ferradaz moved the approval of SFWIB to provide direct Employment & Training Services. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

[Mr. Andy Perez stepped out of the meeting room]

[Mr. Beasley noted into record that a quorum of Council members was no longer present; **No Quorum**).

6. Recommendation as to Approval of Related Party Training Vendor Agreements

Mr. Beasley introduced the item.

Item moved by consensus of the members present.

New Businesses:

Ms. Ferradaz gave an update on the Food for Florida Disaster Food Assistance Program hosted by the Department of Children and Families. She thanked CSSF’s partnership and especially thanked SFWIB Human Resource Manager, Teresa Serrano and HR staff for their diligent work with recruitment for this effort. She noted this agency helped recruit over 800 temporary employees within two weeks with an estimated 89% of employees that showed up to work and 97% retention rate.

Mr. Beasley thanked Department of Economic Opportunity (DEO) Manager, Yian Perrin, Adult Programs Manager David Gilbert, Adult Programs Supervisor Robert Smith for also assisting in the coordination of the recruitment process.

Mr. Beasley gave an update on the National Emergency Grant (NEG) and thanked staff for their efforts as well.

[Mr. Andy Perez returned to the meeting room]

There being no further business to come before the Committee, the meeting adjourned at 9:27am.



SFWIB EXECUTIVE COMMITTEE

DATE: 2/8/2018

AGENDA ITEM NUMBER: 3

AGENDA ITEM SUBJECT: U.S. DEPARTMENT OF LABOR EMPLOYMENT & TRAINING ADMINISTRATION URBAN STRATEGY INITIATIVE

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **IMPROVE SERVICES FOR INDIVIDUALS W/ BARRIERS**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

The U.S. Department of Labor's Employment and Training Administration, Atlanta Regional Office has launched the startup of the Urban Strategy Initiative. The regional office has invited a select group of local area directors throughout the region to participate in this endeavor. The initiative will bring together eight local directors initially to shape the initiative along with regional support to develop a cohesive urban strategy that can be duplicated by each local director to serve businesses and participants in their urban environments.

To support the team of directors, the Regional Office has organized a cadre of Federal staff as point persons to work with the directors in specialized areas such as collaborating with other Federal partners, engaging external partners/Community-Based Organizations, and integrating the unique issues of the long-term unemployed into the strategy. The regional team will focus on helping directors established a platform to share ideas and build the urban strategy, and a team member will also specialize in working with directors to develop Customer Center Design strategies which will become part of the overall strategy.

The U.S. Department of Labor envision the creation of a team of leaders implementing an innovative strategy that connects businesses and participants to the workforce in new and exciting ways. This dynamic team would become consultants for other local areas in and outside the region that are facing challenges getting the hard to serve connected to meaningful employment and collaborating to compete for grant funding that supports the urban strategy.

FUNDING: N/A

PERFORMANCE: N/A

ATTACHMENT

U.S. Department of Labor

Employment and Training Administration
Sam Nunn Atlanta Federal Center
Room 6M12 – 61 Forsyth Street S.W.
Atlanta, Georgia 30303



December 13, 2017

Mr. Rick Beasley
Executive Director
CareerSource South Florida
2nd Floor
833 6th Street
Miami Beach, Florida 33139

Dear Mr. Beasley:

The U.S. Department of Labor's Employment and Training Administration, Atlanta Regional Office is proud to announce the startup of the Urban Strategy Initiative. We are inviting a select group of local area directors throughout the region to participate in this endeavor. The initiative will bring together eight local directors initially to shape the initiative along with regional support to develop a cohesive urban strategy that can be duplicated by each local director to serve businesses and participants in their urban environments.

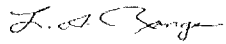
To support the team of directors, the Regional Office has organized a cadre of Federal staff as point persons to work with the directors in specialized areas such as collaborating with other Federal partners, engaging external partners/Community-Based Organizations, and integrating the unique issues of the long-term unemployed into the strategy. The regional team will focus on helping directors establish a platform to share ideas and build the urban strategy, and a team member will also specialize in working with directors to develop Customer Centered Design strategies which will become part of the overall strategy.

A special enhancement to this initiative is the inclusion of Maher & Maher, a well-known change-management consulting firm. Federal staff and Maher & Maher consultants will help organize the initiative, document barriers that directors might face in getting the hard to serve individuals employed, facilitate discussions with other Federal partners, and convene discussions with special interest groups, to include private funding organizations.

We envision the creation of a team of leaders implementing an innovative strategy that connects business and participants to the workforce in new and exciting ways. This dynamic team would become consultants for other local areas in and outside the region that are facing challenges getting the hard to serve connected to meaningful employment and collaborating to compete for grant funding that supports the urban strategy.

Director Beasley, you are cordially invited to be one of the Local Area Directors to participate in this initiative. Please confirm your participation with Malcom Jackson jackson.malcom@dol.gov or (404) 302-5252.

Sincerely,

A handwritten signature in cursive script, appearing to read "L. Range".

Les Range
Regional Administrator



SFWIB EXECUTIVE COMMITTEE

DATE: 2/8/2018

AGENDA ITEM NUMBER: 4

AGENDA ITEM SUBJECT: PERFORMANCE MONITORING FOR CAREERSOURCE SOUTH FLORIDA OPERATED CENTERS

AGENDA ITEM TYPE: **INFORMATIONAL**

RECOMMENDATION: N/A

STRATEGIC GOAL: **STRENGTHEN THE ONE-STOP DELIVERY SYSTEM**

STRATEGIC PROJECT: **Strengthen workforce system accountability**

BACKGROUND:

At its December 14, 2017 meeting, the South Florida Workforce Investment Board (SFWIB) approved to temporarily provide direct employment and training services for six CareerSource locations. The approvals were the result of United Migrant Opportunity Services/UMOS Inc. (UMOS) and Cuban American National Council, Inc. (CANC) notifying the SFWIB of the decision to terminate their respective contracts in Workforce Development Area 23.

Of the six CareerSource locations, four (Carol City, Opa-Locka, Key Lago, and Key West) were previously operated by UMOS and two (North Miami Beach and Miami Beach) by CANC.

Currently, the SFWIB Quality Assurance Unit monitors the placements and performance of all Service Providers currently operating the other nine CareerSource locations. However, in order to provide accountability and transparency for the performance and placements of the CareerSource locations operated by the SFWIB, an outside auditor is required.

As a result, SFWIB staff recommends expanding the scope of the Anthony Brunson, P.A. auditing services contract, approved at the December 14, 2017 meeting, to include monitoring and authenticating the placements made by the CareerSource locations operated by the SFWIB.

SFWIB staff is currently in negotiations with Anthony Brunson, P.A. The results of the negotiations and recommendations will be presented at the next SFWIB meeting for approval.

FUNDING: N/A

PERFORMANCE: N/A

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 2/8/2018

AGENDA ITEM NUMBER: 5

AGENDA ITEM SUBJECT: SUMMER YOUTH INTERNSHIP PROGRAM

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB Staff recommends to the Executive Committee to recommend to the Board the approval to allocate an amount not to exceed \$1,500,000 in Temporary Assistance for Needy Families (TANF) funds to Miami-Dade County for the Miami-Dade County Summer Youth Internship Program, as set forth below.

STRATEGIC GOAL: **DEDICATED COMMITMENT TO YOUTH PARTICIPATION**

STRATEGIC PROJECT: **Emphasize work-based learning and training**

BACKGROUND:

At the April 20, 2017 meeting, the South Florida Workforce Investment Board (SFWIB) approved funding to support the Together for Children Youth Initiative. The Together for Children Youth initiative includes a partnership with Miami-Dade County, The Children's Trust, Miami Dade County Public Schools (The School Board), the Foundation for New Education Initiatives, Inc., and the SFWIB. The initiative launched a Summer Youth Internship Program (SYIP) to provide employment opportunities to South Florida's future workforce, while decreasing crime within Miami-Dade County.

Together for Children is a coalition of government, education, business, law enforcement, justice, and funding entities that have joined together to leverage resources that promote youth safety and addresses the root cause of breaking the cycle of youth violence plaguing communities. The coalition of partners recruited a total of 2,176 youth for the SYIP.

The following are the program results for the 2017 SYIP:

- 1,712 youth completed the program.
- Of those completing the program, 75% (1,284) qualified for free/reduced lunch, 188 (11%) were youth with disabilities, 91 youth were previously truant and 27 were current English Language Learners.
- The program awarded over \$2.3 million in program stipends to interns, with 84% of stipend funding coming from Miami-Dade County, The Children's Trust and Career Source South Florida.

All participants that completed the program earned high school credits. An additional 48 youth received college credit through dual enrollment.

The SFWIB will partner with the Together for Children Youth Initiative, Miami-Dade County, The Children's Trust, Miami-Dade Public Schools (The School Board), and the Foundation for New Education Initiatives, Inc., to continue the SYIP.

In an effort to assist the maximum number of youth possible, the coalition of partners will expand its SYIP to serve 3,000 youth for the 2018 SYIP. There will be a reasonable effort to enroll a minimum of 100 youth per county commission district.

The SFWIB will invest Temporary Assistance for the Needy Families (TANF) funds to cover summer youth employment activities and services for youth with barriers to employment, particularly those youth who's families are receiving cash assistance and or free and or reduced lunch.

The SYIP will provide participants ages 15-18 with 30 hours of work per week and receive a wage subsidy of \$1,237.50 over a five week period. In addition to receiving a wage subsidy participants will earn high school course credits and be given opportunity to earn college credits. The wage subsidy consists of the following:

- \$112 within the first week of the internship to cover transportation and other incidental expenses to help remove barriers that may prohibit participation; and
- Two subsequent payments of \$562.75 each.

These funds will be distributed via direct deposit through collaboration with the South Florida Educational Federal Credit Union and the Foundation for New Education Initiatives, Inc.

The internships will to assist youth in obtaining needed skills while gaining a better understanding of the workplace by linking participants to employers that will provide work experience and career advice. The program is designed to provide entry-level positions with local businesses, the private sector, and community-based organizations. The program begins April 2018 and will end no later than August 2018.

In the following procurement process of Miami-Dade County Administrative Order No. 3-38, it is recommended that the SFWIB waive the competitive procurement as it recommended by the Executive Director that this is in the best interest of the SFWIB. A Two-Thirds (2/3) vote of a quorum present is required to waive the competitive procurement process and award Miami-Dade County, an allocation not to exceed \$1,500,000 in TANF Funds for the Summer Youth Internship Program.

FUNDING: Temporary Assistance for Needy Families

PERFORMANCE:	Maximum	Minimum
• Youth Participants	862	733
• Cost Per Intern	\$1,740	\$2,045

NO ATTACHMENT



SFWIB EXECUTIVE COMMITTEE

DATE: 2/8/2018

AGENDA ITEM NUMBER: 6

AGENDA ITEM SUBJECT: ACCEPTENCE OF NATIONAL EMERGENCY GRANT (NEG) FUNDS AND ALLOCATE NEG FUNDS

AGENDA ITEM TYPE: **APPROVAL**

RECOMMENDATION: SFWIB staff recommends to the Executive Committee to recommend to the Board the approval accept \$117,978 in National Emergency Grant (NEG) funding for Hurricane Maria and to allocate the NEG funding, as set forth below:

STRATEGIC GOAL: **STRONG WORKFORCE SYSTEM LEADERSHIP**

STRATEGIC PROJECT: **Develop specific programs and initiatives**

BACKGROUND:

On January 4, 2018, the SFWIB received a Department of Economic Opportunity (DEO) Notice of Grant Award/Fund Availability (NFA) for the Governor's Challenge WIOA funding, as a result of Local Workforce Development Area (LWDA) 23 absorbing a significant number of evacuees from the severely decimated island of Puerto Rico and the Virgin Islands, following Hurricane Maria.

The SFWIB in partnership with the South Florida Puerto Rican Chamber of Commerce, Inc., will utilize this funding to address the employment and training needs of these displaced individuals. It is recommended the Executive Committee approve to allocate the NEG funds:

- South Florida Puerto Rican Chamber of Commerce - \$30,000
- Participant Cost (Subsidized Employment - \$76,180
- CSSF Administrative Cost - \$11,798

The South Florida Puerto Rican Chamber of Commerce, Inc. will be connecting local employers and developing employment opportunities for the evacuees of Puerto Rico and the Virgin Islands.

The role of the SFWIB will be to provide time-limited funding assistance to the South Florida Puerto Rican Chamber of Commerce to support recruitment, job development and placement efforts for eligible individuals as determined by the SFWIB.

In following the procurement process of Miami-Dade County, Administrative Order No. 3-38, it is recommend that SFWIB waive the competitive procurement as it is recommended by the Executive Director that this is in the best interest of the SFWIB. A two-third (2/3) vote of quorum present is required to waive the competitive procurement process and award the South Florida Puerto Rican Chamber of Commerce, Inc. an allocation not to exceed \$30,000 in Workforce Innovation and Opportunity (WIOA) National Emergency Grant funds to serve evacuees from the Puerto Rico and the Virgin Islands, following Hurricane Maria.

FUNDING: WIOA DWG National Emergency Grant

PERFORMANCE:

Number of Placed into Jobs - 75

Cost Per Placement -\$1,400

Average Wage -\$12.50

Net Economic Benefit-\$24,600

Return-On-Investments -\$17.57

Economic Impact - 1,845,000

NO ATTACHMENT